



## **Vancouver Airport Authority**

### **Director Development and Education Plan**

#### **Introduction**

The Director Development and Education Plan aims to equip Directors with the necessary information to maximize their contribution in the Boardroom and is reflective of YVR's learning mindset. New Director orientation provides a comprehensive introduction to the Airport Authority, its purpose, values and governance rules and practices, strategic direction and the airport generally. Continuing Education helps to deepen Directors' knowledge of YVR and the aviation industry and the context within which YVR operates, as well as leveraging information to drive decisions, complimenting their skills, professional qualifications and experience.

#### **New Director Orientation**

The Board is responsible for ensuring that new Directors receive a comprehensive orientation. In addition to providing an overview of the Airport Authority, its governance structure, and the airport and its wider community, orientation sessions will also be used as an opportunity to identify new Directors' interests and areas of expertise.

The Orientation Program consists of:

- Review of the Vancouver Airport Authority Board Manual and an individualized Orientation Binder located on the Board Portal
- Meetings with the Corporate Secretary, Board Chair and President and CEO
- Airport 101: an overview of the business model, strategy and operations
- Administrative session with the Chief Governance Officer
- Airport tours

#### **Continuing Director Education**

The Board is responsible for ensuring that Directors are provided with continuing education opportunities. Beyond those opportunities provided by the Board and the Corporate Secretary, each Director is expected to remain informed of developments in their area of expertise and the business of the Airport Authority and commit to self-directed continuing education, particularly in areas that inform and enhance our strategic direction and corporate culture such as climate, reconciliation, digital and diversity,

inclusion and belonging. Directors are also expected to stay current in governance matters, developments in best practices and the evolution of Director responsibilities and practices, to ensure they are performing at the highest level. Directors should reach out to each other, and Committee Chairs and the Board Chair in particular, for guidance and mentoring as needed or desired.

The Governance Committee may provide the Corporate Secretary with a list of proposed internal education topics. Educational opportunities with associated costs must be approved in advance by the Board Chair.

<b>Version Number</b>	<b>Effective Date</b>
Version 2	1 January 2023