FAP #

FACILITY PERMIT APPLICATION

PROJECT NAME: _____

Applicant's Legal Name: _____

Applicant's role: ❑ Leaseholder ❑ Authorized agent ❑ YVRAA employee

Mailing Address: _____

Contact Name: _____ Title: _____

Telephone: _____ Fax: _____

Email: _____

Development Permit issued (date): _____

Estimated Value of work: _____

Area of Construction (m^2): _____

Proposed use _____

This application is for:
- ❑ New Building/addition
- ❑ TI in a terminal building
- ❑ TI in other building
- ❑ Civil (non-building) work

Location of Work: _____

Description of Work: _____

_____

_____

_____

_____

Duration of construction: _____

Proposed Hours of work: _____

NAME OF INDIVIDUAL RESPONSIBLE FOR DESIGN OF PROJECT (CRP)

Name of Firm: _____

Mailing Address: _____

Contact Name: _____ Email: _____

Telephone: _____ Fax: _____ Cell: _____

GENERAL CONTRACTOR

Name of Firm: _____

Mailing Address _____

Contact Name: _____

Telephone: _____ Fax: _____ Cell: _____

Contractor pre-qualified to work at the airport: ❑ yes pre-qualification date: _____ ❑ no

FAP #

DOCUMENT LIST

The following documents must be submitted with the application. Documents noted as "To follow" must be received before the facility permit will be issued.

Document	Attached	To Follow	Not Applic.
Orientation Drawing. An 8.5 x 11in plan showing the location and extent of the construction.	☐		
Design Drawings. Six copies of the final design. This must include sufficient detail to demonstrate compliance with the code requirements. At least two of the copies must be signed and sealed by the registered professional responsible for the design.	☐		
CAD drawings. The CAD drawings prepared in AutoCAD or Microstation or other acceptable format must be submitted with the application. The CAD drawings should be prepared in accordance with the CAD design specifications (Available from Engineering Services). (Not applicable to small projects must be agreed to by permits department)	☐	☐	☐
PDF copy of drawings (Not applicable to small projects)	☐	☐	☐
Drawing list in a computer format	☐	☐	☐
Project directory (designers) – A directory of designers, and others who are involved in the design. This should include company names, contact person, mailing address, phone numbers, fax or email address and cell phone numbers.	☐		
Letters of Assurance from each of the Engineers of Record responsible for the design. (For projects without building code issues, an MFP from the applicant will be accepted instead of the letters of assurance)	☐		
Proof of professional liability insurance for the professional designers	☐		☐
Project directory (contractors) - contractors, sub-contractor, and others involved in the construction of the project.	☐	☐	
Proof of insurance document by General Contractor.	☐	☐	
Proof of WCB coverage for the contractors involved in the project.	☐	☐	☐
Fire protection checklist (FP1)	☐	☐	☐
Construction fire safety plan if required by the fire protection checklist	☐	☐	☐
Environmental Checklist (ENV1 and ENV2 if applicable)	☐		
Operations Checklist (OPS1, OPS2, and/or OPS3 as appropriate)	☐		
Permit Fee and deposit or Application Deposit (minimum $1000)	☐		☐

Incomplete applications will not be accepted.

This project is designed and will be constructed to the requirements of:

- ❑ 2005 National Building Code of Canada
- ❑ 2010 National Building Code of Canada (Mandatory after September 1, 2011)

LICENSE TO USE PLANS AND SPECIFICATIONS

The undersigned assigns to and gives Her Majesty the Queen in the right of Canada ("Her Majesty") and Vancouver International Airport Authority (the "Authority") an irrevocable license to use the drawings, plans and specifications for the purpose of the Work or for any alterations to the Work and the undersigned expressly agrees that Her Majesty and the Authority shall not be held responsible for any costs or expenses incurred or to be incurred in connection with their preparations or subsequent use by Her Majesty or the Authority and that Her Majesty and the Authority are entitled to use them for any purpose related to the Work at any time without any further consent or payment.

INDEMNITY AND RELEASE

In return for the *Airport Authority* considering this application, the *applicant* hereby releases and discharges and shall forever hold harmless the *Airport Authority*, and its directors, officers, employees and agents from and against any and all claim or claims, action or actions, cause or causes of action, demands, costs, losses, damages and expenses which the *applicant* or any other person or persons whatsoever may at any time hereafter have or incur for and in respect of or in any way arising in whole or in part out of the rendering or failure to render any services by the Airport Authority, or by any one or more of its directors, officers, employees, or agents, in relation to the issuance, waiver, or failure or refusal to issue a Development Permit, a *Facility Permit*, or *Occupancy/Use Permit* for the Project.

This release and indemnity supersedes and shall be effective notwithstanding any previous written or oral agreement between the *applicant* and the Airport Authority to the contrary.

RULES AND REGULATIONS

In return for the Airport Authority considering this application, I agree that I as well as all of my employees, consultants and contractors are bound by the requirements and conditions of the *Vancouver Airport Authority Construction and Development Bylaw* and all referenced rules, regulations, codes and standards.

APPLICANT

_____

Authorized Signatory

_____

Date of Application

_____

Name and position of person signing on behalf of Company

NOTES: **This application form must be signed by an authorized signatory of the *applicant.***
All italicized words in this form have the meaning ascribed to them in the Vancouver International Airport Authority Development Rules unless otherwise indicated.