

Contractor SSP Guidance



A site-specific safety plan is required as a condition of FAP and covers basic project safety aspects, as well as the construction emergency response plan as required in the CSSM. It may also be required where the airport authority has deemed a plan is necessary.

Step 1 *Assess your projects risk level, then build your SSP as outlined below* . If your project is deemed moderate or high risk, ensure you include the highlighted components into your SSP, in addition to the mandatory requirements.

Site-Specific Safety Plan (SSP)			
All SSP's must include the Mandatory sections. Moderate and high risk projects must include additional highlighted components.			
Identified Risk Level (see RLAT sheet on next tab for guidance):			
Step	SSP Components	Description	Mandatory
1	Scope	Provide overview of the project.	Mandatory
2	Roles and Responsibilities	Provide outline of who has various H&S responsibilities on the project.	Mandatory
3	Safety Policy/Expectations	Outline company safety expectations of management, workers, contractors, visitors etc.	Mod-High Projects include
4	Discipline	Describe disciplinary process for the project.	Mod-High Projects include
5	Risk Assessment	Provide a copy of your risk assessment. Complex projects may be required to submit more complex assessments.	Mandatory
6	Hazard Assessments	Who completes hazard assessments, how often and under what circumstances?	Mandatory
7	PPE	What basic, and project specific PPE is required.	Mandatory
8	Toolbox Talks	Who completes toolbox talks, how often and under what circumstances?	Mandatory
9	Orientations	Outline what orientations are in place: YVR, site, visitor etc.	Mandatory
10	Safe Work Procedures	Provide safe work procedures for any activities that do not fall under day to day tasks, or are identified as moderate to high risk.	Mod-High Projects include
Construction Emergency Response Plan (CERP)			
1	Emergency Procedures	Are there procedures in place for various emergencies such as fire/explosion, first aid/serious injury, and other emergencies identified in the CSSM section 1.5.1.	Mandatory
2	Muster Point	Where is the site specific designated muster point (provide map).	Mandatory
3	Emergency Services	Designate a hospital, or medical facility, and provide directions/map on how to get there.	Mandatory
4	Emergency Contacts	Key contact information must be available to project workers, including YVR contacts.	Mandatory

Should you have any questions, please contact YVR Construction Safety at construction_safety@yvr.ca

Moderate to High risk work examples: work at height, work in confined spaces, work with asbestos/lead, and other hazardous building materials, or any activities that may significantly impact human health/safety.

The above activities are examples only, and do not provide an exhaustive list of moderate/high risk work.