

Before submitting this form, please:

- Complete BC One Call.
- Contact Engineering Services if current utility drawings are required.

Once this is done, the permit must be submitted for approval a minimum of 72 hours before starting any excavations or trenching. **Routing:** Forward to the Vancouver Airport Authority project manager, or to Engineering Services for tenant requests ([permits@yvr.ca](mailto:permits@yvr.ca)).

### A. PROJECT INFORMATION

Project name	Request date (yyyy-mm-dd)
<input type="text"/>	<input type="text"/>
Contractor name	Contractor phone number
<input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Requester name	Requester email
<input type="text"/>	<input type="text"/>
<input type="checkbox"/> Vancouver Airport Authority <input type="checkbox"/> Vancouver Airport Property Management <input type="checkbox"/> Cargo Business Development <input type="checkbox"/> Tenant: specify name <input type="text"/>	
Project manager name	Project manager phone number
<input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Project manager email	
<input type="text"/>	
Facility Alteration Permit (FAP) number	Project number
<input type="text"/>	<input type="text"/>

### B. EXCAVATION/TRENCHING INFORMATION

Area of work **\*Attach map.**

Airside  Groundside

Start date (yyyy-mm-dd)  Duration of work

Type of work

Excavation  Trench  Other: specify

Description of work

**C. HAZARD REVIEW**

1. Is the area to be excavated in proximity to underground utilities?  
 Yes  No  Unknown  
 If yes, which utilities?  
 Gas  Fuel  Water  Sanitary  Storm  Electrical  Communication
2. Has the equipment operator been advised of the location of underground utilities?  
 Yes  No  Unknown
3. Is the work in proximity to overhead utilities?  
 Yes  No  
 If yes, have the utilities been flagged?  
 Yes  No
4. Will the excavation cross a roadway?  
 Yes  No  
 If yes, which roadway?

**D. AIRPORT AUTHORITY APPROVAL**

Authorized by	Department
<div style="border: 1px solid black; height: 20px;"></div>	<div style="border: 1px solid black; height: 20px;"></div>

Phone number

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Issue date (yyyy-mm-dd)	Expiry date (yyyy-mm-dd)
<div style="border: 1px solid black; height: 20px;"></div>	<div style="border: 1px solid black; height: 20px;"></div>

Copied to

<input type="checkbox"/> Airport Operations ( <a href="mailto:airport_operations@yvr.ca">airport_operations@yvr.ca</a> )	<input type="checkbox"/> Airside Coordinators ( <a href="mailto:airside_coordinators@yvr.ca">airside_coordinators@yvr.ca</a> )
<input type="checkbox"/> Terminal Construction Coordinators	<input type="checkbox"/> Contractor Safety ( <a href="mailto:contractor_safety@yvr.ca">contractor_safety@yvr.ca</a> )
<input type="checkbox"/> Ground Transportation ( <a href="mailto:groundtransportation@yvr.ca">groundtransportation@yvr.ca</a> )	<input type="checkbox"/> Environment ( <a href="mailto:environment@yvr.ca">environment@yvr.ca</a> )

<input type="checkbox"/> Requester	Email	<div style="border: 1px solid black; height: 20px;"></div>
<input type="checkbox"/> Project manager	Email	<div style="border: 1px solid black; height: 20px;"></div>

- Conditions**
- Ensure that all underground and overhead utilities have been appropriately located, marked, and flagged.
  - Ensure that appropriate shoring/sloping is being used.
  - Ensure that utilities are not undermined or overbuilt.
  - Ensure that a Traffic Control Plan is in place if traffic will be impacted.
  - Perform hydrovac excavations to locate utilities within 10 m of the proposed excavation.
  - Advise Engineering Services of any utilities not shown on the supplied drawings.

**PERMIT MUST BE KEPT IN EACH PIECE OF EXCAVATING EQUIPMENT**