

A **Building-Related Hazardous Exposure Management Program Request for Information (BRHEMP RFI)** is a process used by stakeholders to obtain historical information about building-related hazardous materials that may be within their workplace and could potentially result in a hazardous exposure if disturbed.

STEP 1: DETERMINE IF A BRHEMP RFI IS REQUIRED

A BRHEMP RFI is mandatory if the answer to **ANY** of the following questions is **YES**:

1. Is work being conducted in B pier?
2. Does the scope involve work on mechanical systems?
3. Is a Facility Alteration Permit (FAP) required for the work?
4. Will building materials (including pavement and roofing materials) be disturbed* by the work?

*Disturbing materials refers to work that disturbs a surface, such as scraping, sanding, cutting, grinding, welding, sand blasting, demolition, and floor removal. The concern is the creation of airborne particulate that could lead to a hazardous exposure.

NOTE: If your work does not fall within the conditions above and you have concerns relating to exposure, submit a BRHEMP RFI.

STEP 2: COMPLETE THE BRHEMP RFI

Please provide as much detail as possible, including any supporting pictures, maps, and documentation.

PROJECT INFORMATION

Project Name:	YVR Contract Owner:
Requestor Name:	Phone No:
Contractor Name/Company:	Estimated Start-End Date:
Work Being Performed for: <input type="checkbox"/> YVRAA <input type="checkbox"/> VAPM <input type="checkbox"/> Tenant	Tenant Name:
Facility Permit No:	ENG/VAPM Project No:

LOCATION OF WORK

Location Description:	
Room No:	Gridlines:

SCOPE OF WORK

Description of Work:

(If additional drawings, photos, or diagrams are available, please attach them in your email submission)

A. Does the project require demolition or disturbance of building materials?

☐ YES ☐ NO

If you have answered **YES**, please indicate which materials will be disturbed:

- | | |
|-----------------------------------|--|
| <input type="checkbox"/> Columns | <input type="checkbox"/> Baggage Systems |
| <input type="checkbox"/> Ceilings | <input type="checkbox"/> Pavement |
| <input type="checkbox"/> Walls | <input type="checkbox"/> Other: |
| <input type="checkbox"/> Flooring | |

B. Does the project require demolition or alteration of building systems?

☐ YES ☐ NO

If you have answered **YES**, please indicate which materials will be disturbed:

- | | |
|--------------------------------------|---------------------------------------|
| <input type="checkbox"/> HVAC | <input type="checkbox"/> Telecom/Data |
| <input type="checkbox"/> Mechanical | <input type="checkbox"/> Security |
| <input type="checkbox"/> Electrical | <input type="checkbox"/> Other: |
| <input type="checkbox"/> Fire Safety | |

C. Identify any items to be installed. Provide drawings showing routing and terminations.

- | | |
|--------------------------------------|---------------------------------------|
| <input type="checkbox"/> HVAC | <input type="checkbox"/> Telecom/Data |
| <input type="checkbox"/> Mechanical | <input type="checkbox"/> Security |
| <input type="checkbox"/> Electrical | <input type="checkbox"/> Other: |
| <input type="checkbox"/> Fire Safety | |

STEP 3: SUBMIT THE BRHEMP RFI

The BRHEMP RFI can be submitted by: **YVR Contract Owners, YVR Maintenance, Tenants, and Designated Service Providers.**

If you are NOT one of these groups, please forward this BRHEMP RFI to the appropriate contract owner to submit (listed above).

Forward the completed BRHEMP RFI to: contractor_safety@yvr.ca

In response to the BRHEMP RFI submitted, the BRHEMP administrator aims to issue a Conditional Report within **10 business days**. However, response time will depend on the complexity and volume of submitted RFIs.
