Submission Requirements for New and Renewal Applications:

APPLICATION

- All applicable fields completed and signed by authorized Signing Authority
- ICBC Policy Number matches DCID # on ICBC Owner's Certificate of Insurance
- Information matches ICBC Owner's Certificate (i.e. correct vehicle, VIN# etc.)

ICBC

- Provide copy of page 1 and 2 of the ICBC Owner's Certificate of Insurance & Vehicle License
- APV47 FORM (ONLY REQUIRED if the \$5,000,000 Third Party Liability is through ICBC)
 The form must state that the "Coverage provided is for Vehicle Operations Airside at An Airport or at YVR Airport"

SECONDARY INSURER (i.e. Marsh, Aon Reed etc.)

Certificate of Insurance must show:

- Company Name
- Policy Number
- Policy Expiry Date
- Minimum \$5,000,000 Third Party Liability Coverage
- Statement that the "Coverage provided is for Vehicle Operations Airside At An Airport <u>or</u> at YVR Airport"

PHOTOGRAPH

- Provide vehicle photo that includes the license plate, beacon and company logo visible and legible within one shot.
- Company lettering must be no smaller than 4 inches in height
- Company logo must be no smaller than 8 inches in height

This bulletin is distributed by the YVR AVOP Department. For more information please contact us at:

Tel: 604.276.6774 Email: avop@yvr.ca

Vancouver International Airport Authority